



Intern Architect OAA Proposal – Observer or Parallel Documents

Background

As per section 2.2 of the [IAP Manual – Fourth Edition](#) and OAA [Appendix B](#), experience gained as an observer or by completing parallel documents may be granted upon OAA pre-approval. Generally, experience gained as an observer involves indirect participation of Intern Architects to specific architectural experience.

As noted in the OAA Appendix B and further elaborated herein, pre-approval is required to establish if the experience hours will be accepted in addition to the following conditions:

1. The OAA receives a separate and completed Canadian Experience Record Book (CERB) submission for this experience inclusive of comments from the architect providing supervision and the Mentor;
2. This type of experience submission is limited to 600 hours; and
3. The observer or parallel experience has been gained after OAA pre-approval (i.e. no retroactive experience will be accepted).

The OAA will assess if the below-detailed outcome was met, and must be satisfied that the Intern Architect's observer experience provided the appropriate exposure to approve the CERB hours.

The Intern Architect shall submit a request for approval to the OAA and include the following information in the submission.

1.0 Overview of the proposed work experience project.

2.0 The CERB architectural experience categories for which experience will be gained as an observer or for which parallel documents will be completed.

3.0 Outline of how specific activities will be acquired by completion of the proposed experience gained as an observer or by completing parallel documents gained under the IAP Manual, Fourth Edition

4.0 Summary of hours expected to be gained for each experience and activity.



Intern Architect Full Name

Intern Architect Signature

Date

Supervising Architect Full Name

Supervising Architect Signature

Date

